



## NOTICE OF ANNUAL GENERAL AND COMPLIANCE MEETINGS

Notice is hereby given of the 4<sup>th</sup> Gwanda State University Annual General and the Compliance Meetings, which will be held virtually and face to face at the Ministry of Higher and Tertiary Education, Innovation, Science and Technology Development, Boardroom, Cnr Simon V. Muzenda Street & Samora Machel Avenue in Harare, on Friday, 08 August 2025, at 14:00 hours.

The holding of the Annual General Meeting (AGM) is in compliance with the Public Entities Corporate Governance Act, Chapter [10:31], and will be held for the purpose of transacting business as follows:

### AGENDA

The Agenda for the 4<sup>th</sup> Annual General Meeting of Gwanda State University is as follows:

1. **Ordinary Business**

To attend to the following ordinary business:

- a) The Chairperson's welcome remarks.
- b) Quorum of the meeting.
- c) Adoption of Notice and Agenda convening the Annual General Meeting.
- d) Confirmation of Minutes of the 3<sup>rd</sup> Annual General Meeting held on Friday, 18 December 2024.

2. **Corporate Reports**

To receive the following Corporate Reports for the year under review:

- a) **Chairperson's Report**  
To receive and consider for adoption the Chairperson's report.
- b) **The Vice-Chancellor's Report**  
To receive and consider for adoption the Vice-Chancellor's report.
- c) **Financial Report**  
To receive and consider for adoption the Financial Report from the Bursar.
- d) **Compliance Report**  
To receive and consider for adoption the Compliance Report from the Registrar.
- e) **Audit Report**
  - i) To receive and consider for adoption the Audit Report from the External Auditors (PFK Chartered Accountants & Business Advisors).
  - ii) To consider and confirm payment of audit fees to PKF Chartered Accountants & Business Advisors being **ZIG265 776-15**.
  - iii) To consider and confirm the reappointment of PFK Chartered Accountants & Business Advisors as recommended by the Auditor General, As External Auditors of Gwanda State University for the year 2025.

3. **Council Fees**

To confirm the Council Fees and sitting allowances payable Non-Executive Members of Council for the year ended 31 December 2024 being **ZIG246 650-00**.

4. **Confirmation of Resolutions**

To confirm and re-affirm the resolutions passed at the AGM.

5. **Minister of Higher and Tertiary Education, Innovation, Science and Technology Development's Statement**

To receive a statement from the Minister of Higher and Tertiary Education, Innovation, Science and Technology Development, Ambassador Dr. Fredrick Musiwa Makamure Shava or their appointed representative on the year under review and their expectations for the ensuing year.

6. **Closing Remarks**

Closing remarks and end of the meeting.

7. **End of the meeting**

There being no further business for discussion the meeting is brought to closure.

By order of the Gwanda State University Council

**Mr Erasmus Mupfiga**

**University Registrar; Secretary to Council**

18 July 2025

Due to limited logistics, only few members shall attend the meeting physically. The rest of the members are therefore welcome to attend virtually. The link of the meeting will be made available in due course.

For enquiries about this meeting, please contact the Registrar on **Email:** [registrar@gsu.ac.zw](mailto:registrar@gsu.ac.zw) or **Cell:** 07831 16096 or **Tel:** 0842 824 722/ 084 2824 719 or Director of Information, Marketing and Public Relations on **Email:** [info@gsu.ac.zw](mailto:info@gsu.ac.zw) or **Cell** 0773787538.